

CAPITAL RESTAURANT CONCEPTS, LTD.

APPLICATION FOR EMPLOYMENT

PLEASE PRINT LEGIBLY

CAPITAL RESTAURANT CONCEPTS, LTD. complies with the law regarding reasonable accommodation for disabled employees and is committed to providing equal employment opportunities to all applicants and employees. Applicants requiring a reasonable accommodation in order to participate in the interview process are requested to contact the Director of Human Resources in order to arrange such accommodation. CAPITAL RESTAURANT CONCEPTS, LTD. makes all employment decisions, including those related to recruitment, hiring, training, promotion, and recognition of applicants and employees on the basis of their ability and qualifications, without regard to race, color, national origin, religion, sex, age, physical or mental disability, or any other protected status. We are an Equal Opportunity Employer.

APPLICATION DATE: _____ REFERRED BY: _____

PERSONAL INFORMATION:

Last Name: _____ First Name: _____ MI: _____

Social Security Number: _____ - _____ - _____

Address: _____ Apt.#: _____

City: _____ State: _____ ZIP: _____

Telephone: (_____) _____ Pager/Cell Phone: (_____) _____

POSITION DESIRED (First): _____ POSITION DESIRED (Second): _____

SALARY DESIRED (First): _____ SALARY DESIRED (Second): _____

FOR HOURLY POSITIONS PLEASE NOTE: FULL-TIME ف PART-TIME ف

HOURS OF AVAIL. _____
Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Have you ever been employed by CAPITAL RESTAURANT CONCEPTS, LTD. before? Yes No

If a job is offered, will you be able to provide verification of your legal right to work in the United States? Yes No

Have you been convicted of a felony in the last 5 years? Yes No

If yes, please describe briefly: _____

(The existence of a criminal conviction does not constitute an automatic bar to employment. Convictions will only be considered in relation to specific job requirements. It is only necessary to include convictions that have not been expunged from the records.)

Are you of legal age to serve alcoholic beverages? Yes No

Are you eligible to receive any and all licenses/permits required by law to perform the position(s) for which you are applying? Yes No

Do you understand the physical requirements of this job and can you perform them? Yes No

EDUCATION AND TRAINING

Type of School	Name of School/ City & State	Years Completed	Type of Degree, Diploma, or Certificate	Major/Minor Field of Study	Graduated Yes/No
High School		8,9,10,11,12			
College		1,2,3,4			
College					
Other/Relevant Training					

EMPLOYMENT HISTORY

Please provide information concerning your work history by filling this section out completely. Verified work performed on a volunteer basis may be listed. List present or most recent job first. Please provide an explanation for any gaps in time in employment history. Military experience may be included. You may attach a resume however the following section must be completed.

1. Employer: _____ Position: _____
Address: _____ City/State: _____ ZIP: _____
Phone: _____ May we contact this employer: _____
Contact Name: _____ Title: _____
Dates Employed From: _____ To: _____ Starting Salary: _____ Ending Salary: _____
Reason for Leaving: _____

2. Employer: _____ Position: _____
Address: _____ City/State: _____ ZIP: _____
Phone: _____ May we contact this employer: _____
Contact Name: _____ Title: _____
Dates Employed From: _____ To: _____ Starting Salary: _____ Ending Salary: _____
Reason for Leaving: _____

3. Employer: _____ Position: _____
Address: _____ City/State: _____ ZIP: _____
Phone: _____ May we contact this employer: _____
Contact Name: _____ Title: _____
Dates Employed From: _____ To: _____ Starting Salary: _____ Ending Salary: _____
Reason for Leaving: _____

I certify that the information given herein is true and complete to the best of my knowledge. I authorize you to make such investigations and inquiries of the information provided herein, and other matters related thereto, as may be necessary. I hereby release employers, schools, and other persons, institutions or businesses from all liability in responding to inquiries in connection with my application. I understand that false or misleading information given in my application or during interviews may result in a refusal to hire, or discharge in the event of employment. I understand that I shall be required to provide documentation establishing my legal authorization for employment prior to commencing work. I understand that if employed, my employment will be at will and that I will not have a contract for employment nor a guarantee of employment. CAPITAL RESTAURANT CONCEPTS, LTD. is an Equal Opportunity Employer, and shall treat all employees and all applicants for employment equally and fairly based upon job related qualifications and in accordance with all applicable local, state and federal laws.

Applicant's Signature

Print Name

Date